

# Plan to Land Change Workshop

- Check change health and devise a change plan for success



**CHANGE IN PRACTICE**

*Lead and Land Better Change*

## Why this pack?

If you need to quickly take stock of the health of your change initiative and build a pragmatic plan to move people to adopt and sustain the change, this workshop is for you.

This is a highly interactive workshop incorporates human-centred design principles to engage the participants in developing the approach that will deliver the best results for your organisation.

We will establish the current health of the project and take a pragmatic approach to create the change strategy that will get the best results, factoring in the culture, timeframe, locations, budget and readiness levels. We will also determine the tools and skills needed to continue the change management work within your team.

Our team are Prosci Certified Practitioners and use resources from Prosci's Practitioner Toolkit. Should you decide to continue to use these tools, we recommend you purchase at least one license for a member of your team after the workshop at: [Prosci's Practitioner eToolkit](#).

This workshop is relevant at any stage of the change lifecycle – from initiation to post Go-Live or launch. We also run this workshop for post-implementation reviews.

## Who is it for?

The program/project team including the Sponsor/Change Leader, Project Manager, Change Manager, Subject Matter Experts, specialists involved in the change initiative including Communications, HR, IT, Legal. The best combination of participants will be discussed in the Change Leader briefing call prior to the workshop. This workshop works well with a maximum of 15 people.

## Deliverables

- 'Change on a Page' including purpose
- Health Check graph
- Impacted groups defined and Readiness check of those groups and actions
- Potential people-risks and mitigants
- Defined roles and Sponsor action plan
- Communication approach
- Next Phase check

## Timeframe

After contract signed and deposit payment, there is a 2-week lead time to allow for a briefing with the Change Leader (or 'Sponsor'), tailoring of the workshop and communication with the participants.

## Prerequisites

A 1-hour briefing meeting or call with the Sponsor of this workshop to tailor the content

## Delivery format

Recommended format: 2 days in face-to-face format at your site. Expenses including travel, accommodation etc will be invoiced at cost. Also available via Zoom, Webex or Teams in a series of 4 x 2.5hr virtual sessions with application activities between sessions.

## Optional Boosters

- Coaching sessions for the Change Leader or team
- Change management contractor to craft the plan and help deploy it – when you need experienced hands-on help